It is your responsibility to read and understand the contents of this handbook and pledge to abide by the policies and procedures outlined within.
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Dear Parent/Guardian:

The Easton Area School District is pleased to welcome your child to Kindergarten. We have no doubt that it is with mixed emotion that you are sending your “little one” off to school. We recognize that facing the unknown can be scary but be assured, Kindergarten is a wonderfully exciting milestone in the life of a child. It is his/her opportunity to blossom and grow as a person and a new learner.

We are proud to be offering full-day Kindergarten at all of our elementary schools. We look forward to working with you and your family to ensure that the year is filled with fun and memorable experiences that will provide him/her with a solid foundation as they begin the journey down the path of successful learning and personal development.

Our Kindergarten Teachers provide a warm, caring learning environment in which all students are honored as individuals with unique and special gifts. Our goal is to help each student discover a passion for learning and pride in being an Easton Red Rover.

Please take a moment to review this handbook and learn more about our full-day Kindergarten program.

If you have questions, please call the main office of the school your student will attend.

We are thrilled to be working in partnership with you as this transformational year begins.

Sincerely,
The Elementary Staff
**ELEMENTARY SCHOOLS**

**Cheston:** 723 Coal Street, Easton, PA 18042  
Phone: 610-250-2542/Fax: 610-923-6046  
Principal: Kyle Yanders  
Secretaries: Kelly Corpora/Britney Rush

**Forks:** 1709 Richmond Road, Easton, PA 18040 – see note  
Phone: 610-250-2536/Fax: 610-923-8933  
Principal: Thomas Warren  
Secretaries: Maryann Wismer/Kim Ransom

**March:** 429 Reeder Street, Easton, PA 18042  
Phone: 610-250-2531/Fax: 610-250-2458  
Principal: Daniel Gonzalez  
Secretaries: Laurinda Thomas/Jessica Barrios

**Palmer** 3050 Green Pond Road, Easton, PA 18045 – see note  
Phone: 610-250-2521/Fax: 610-923-6955  
Principal: Meredith Nauman  
Secretaries: Sharon Unger/Jo Marino

**Paxinosa** 1221 Northampton Street, Easton, PA 18040  
Phone: 610-250-2551/Fax: 610-923-8934  
Principal: Elise Jones, Assistant Principal: Garrett Oswald  
Secretaries: Ann Nuttall/Ruby Sabri

**Shawnee** 1315 Echo Trail, Easton, PA 18040  
Phone: 610-829-5712/Fax: 610-250-2615  
Principal: Josephine Galloway,  
Secretaries: Jeanette Chiusano/Marian Pugliese

**Tracy** 1243 Tatamy Road, Easton, PA 18045 – see note  
Phone: 610-250-2556/Fax: 610-250-2602  
Principal: Hector Bonilla  
Secretaries: Paula Werkheiser/Barb Solo

*NOTE: Forks Elementary will be relocating to 990 Echo Trail from June – Mid-December 2018 at which point they will return to 1709 Richmond Road.  
Palmer Elementary will be relocating to 990 Echo Trail from December 2018 until the completion of the new building construction in 2020/2021.*

**Full Day Kindergarten Program**
Kindergarten is an important year! Students in kindergarten should experience a developmentally appropriate and challenging curriculum designed for young learners while being supported and guided by a caring staff.

Full-day Kindergarten includes a strong emphasis on literacy and mathematical reasoning, as well as rich integrated experiences in science, social studies, music, art technology, physical education and social/emotional development. The classroom environment should nurture students’ natural curiosity and creativity through a balance of active learning experiences and independence while supporting the process of learning through collaboration in a student-centered atmosphere.

The Easton Area School District’s full-day kindergarten program is committed to providing a safe and nurturing environment that celebrates each child’s learning potential, while developing his or her uniqueness. The anticipated outcome of full-day kindergarten is to acquire the essential skills necessary to be successful in first grade and beyond.

**Goals and Objectives of Full Day Kindergarten**

- To provide opportunities for children to have learning experiences that are child-centered and developmentally appropriate.
- To involve students in hands-on experiences that provides the opportunity for more in-depth exploration of skills and concepts.
- To emphasize language development and appropriate pre-literacy experiences.
- To implement the appropriate learning environment to address the diverse needs of each student as an individual learner.
- To provide experiences that foster development in the affective domains and encourage all children to recognize and attain their full potential.
- To creatively integrate technology throughout the instructional curriculum, thereby ensuring access to the learning tools of the 21st century.
- To provide experiences that empowers families to become partners in the education of their children.

**Students Should:**
Look forward to school!
Actively engage with learning materials
Acquire academic skills through play in collaborative activities such as blocks, dramatic play, science experiments, book, computers, etc.
Have many opportunities to be creative and self-expressive.
Communicate with their peers through a variety of group settings.
Connect basic skills in reading and math with everyday life experiences.
Utilize emergent literacy skills, such as oral language, phonemic awareness, alphabet recognition, and beginning print on a regular basis
Experience a curriculum that is customized to their specific learning needs and builds on their individual strengths.

Teachers Should:

Focus on the curriculum that is approved by the Easton Area School District.
Utilize the interests of their students to enhance the curriculum and instill a joy of learning.
Regularly assess students both formally and informally to track progress, modify instruction, and make referrals as needed.
Provide all students customized learning activities during centered-based instruction that foster the development of higher thinking skills.
Facilitate inquiry and discussion by encouraging student and teacher interactions, promoting vocabulary development.
Provide a schedule for students to have periods of uninterrupted time for creativity and play.
Introduce new concepts through meaningful integrated lessons that provide students the opportunity to interact directly with learning materials, rather than using worksheets as a primary means of learning.
Read to their students many times throughout the day, incorporating literacy as a primary focus in learning activities.
Invite adult family member and volunteers to assist with classroom activities.
Provide an emotionally, physically, intellectually and socially safe environment that bolsters children’s self-confidence.
Provide ample time for children to learn through center-based instruction.
Allow for smooth transitions between activities or classrooms, with the teacher capitalizing on these transitions as learning moments.
Allow sufficient time for children to initiate and complete activities and to participate in creative movement and self-expression.
Alternate active and less active learning moments rather than lengthy periods of sitting still.

**Reading and Language Arts**

- **Foundation Skills** – Students will develop phonological awareness (sounds that make up words syllables), phonics and word recognition (connecting sounds and letters), and oral language fluency (the ability to read accurately and fluently).
- **Details of Text** – With support, students will identify the main idea and key details of text. Students will make connections between texts and will learn new vocabulary words.
- **Writing** – Students will use the learned sound/letter correspondences to spell and write words and to express their ideas for different purposes.
- **Speaking and Listening** - Students will participate in activities, which promote conversation throughout the day. Activities will foster the development of asking and answering questions and speaking in complete sentences.

**Mathematics**

- **Numbers & Operations** – Students will know and write numbers, count in sequence, and use place value.
- **Algebraic Concepts** – Students will explore the concepts of putting together and taking apart to learn basic addition and subtractions.
- **Geometry** – Students will identify, describe, analyze, compare, create, and compose 2 and 3 dimensional shapes.
- **Measurement & Data** – Students will describe and compare attributes of length, area, weight, and capacity.

**Social Studies/Science**
In Social Studies, students learn a sense of self, of family, and of diverse communities including their holidays and traditions. Students will focus on what it means to be a citizen of a “school community.” In Science, they will study properties of objects, characteristics of living things, daily and season weather, and the difference between man-made and natural materials.

**Related Arts**

Every day, students participate in art, music, library media, or physical education lessons with certified specialists.

**Purposeful Play**

Purposeful play provides opportunities for inquiry-based learning. Children explore answers to their questions through hands-on interaction with materials, build their questioning skills, and enhance their understanding of key academic concepts.

**Social and Emotional Development**

Learning social skills is an important aspect of a kindergartener’s day – how they learn is as important as what they learn. Throughout their day, children will learn routines and how to develop relationships with adults and peers at school. They will also begin to understand their emotions and how to regulate them. The students will demonstrate the characteristics of kindness and restitution through school wide positive behavior programs. They will also learn leadership skills through the Leader in Me initiative.

**Tips for Student Readiness**
Eat a nutritious breakfast.
Get about ten hours of sleep a night.
Have transitional experiences - time away from home & parents.
Have regular physical check-ups.
Attend school regularly.
Read books to your child on a regular basis.
Point out shapes and colors as you go through your day.
Provide opportunities for your child to play with others.
Encourage children to try new and different activities and games.
Play games that require taking turns, paying attention, and following rules.
Explore activities that allow your child to be creative, such as drawing and painting.
Help your child build hand muscles with activities like cutting out shapes or stringing beads.
Work with the school to create an exhilarating experience for your child.
Encourage your child to speak in complete sentences (in native language and English, if applicable).

Parents/guardians are requested to:

Mark all outer clothing, backpack, and lunch boxes with your child’s first and last name.

Encourage careful handling of notes, snack money, and other parent/school AND school/parent communications. All money and notes must be in a marked envelope with your child’s name, teacher and purpose.

Speak with the teacher on any known or potential concerns.

Work with the school to create a happy experience for your child.

Read to your child daily.

Ensure your child attends school regularly.
A Typical Day

Kindergarten is a rigorous program filled with exciting learning opportunities. The teachers develop a program suited to the needs of the children and in accordance to the district and state curriculum. Some of the activities your child may incur throughout the school day will include:

- Opening Exercises including weather and calendar
- Free Play
- Lunch
- Reading/Language Arts, Math
- Social Studies, Science
- Library, Physical Education, Art and Music

Special Programs

In addition to help with academic instruction, children may be evaluated for special support services upon recommendation by the teacher or parent/guardian.

Such programs may include:

- Title I reading and math
- OT – Occupational Therapy
- PT – Physical Therapy
- Speech and Language
- ESL – English as a Second Language
- Guidance
- SAP – Student Assistant Programs
- IST/Child Study Support
- Adapted Physical Education
- Special Education Service

Students will also be exposed to activities such as assemblies, field trips and PTA sponsored events.

Title I Overview
Cheston, March, Palmer and Paxinosa Elementary Schools

Title I is a federal program that provides funds to school districts and schools with children who are disadvantaged to support a variety of services. Its overall purpose is to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging state academic achievement standards and assessments. Funding contains provisions for ensuring that children who are disadvantaged enrolled in private schools also benefit from the academic enrichment services funded with Title I.

High-poverty schools (those with 40 percent or more students from low-income families) are eligible to adopt school-wide programs to raise the achievement of low-achieving students by improving instruction throughout the entire school, thus using Title I funds to serve all children. Cheston, March, Palmer and Paxinosa Elementary Schools are designated as Title I Schools with school-wide programs within the Easton Area School District.

These schools provide additional math and reading support to students in order to improve student achievement on state standard assessments. These schools also provide opportunities for increased parent involvement, after school math and reading assistance, and summer learning opportunities for incoming kindergarten students.

Please visit our district website for more information on Title I programs within the Easton Area School District.

http://www.eastonsd.org/About EASD/Departments/Teaching & Learning/Title I

TITLE VI, IX and Section 504 INFORMATION
The Easton Area School District (District) is an Equal Opportunity Employer and does not discriminate in its educational activities, programs or employment practices on the basis of gender, age, religion, race, color, sexual orientation, national origin, ancestry or handicap/disability of any individual as required by Title VI, Title IX and Section 504.

For information regarding civil rights or grievance procedures, contact EASD Human Resources, Title VI, Title IX and Section 504 Coordinator, by mail at Easton Area School District 1801 Bushkill Drive Easton, PA 18040, by phone at 610-250-2400 extension 35014 or 35083.

For information regarding services, activities and facilities that are accessible to and usable by handicapped persons, contact the Human Resource Department.

It is the mission of the District to adhere to the provisions of Easton Area School Board (Board) policies #103 Nondiscrimination in School and Classroom Practices and #104 Nondiscrimination in Employment and Contract Practices. To this end, the Board declares it to be the policy of the District to provide all person’s equal access to all categories of employment in the District regardless of gender, age, religion, race, color, sexual orientation, national origin, ancestry or handicap/disability.

Additionally, the Board declares it to be the policy of the District to provide an equal opportunity for all students to achieve their maximum potential through the educational activities and programs offered in the schools regardless of gender, age, religion, race, color, sexual orientation, national origin, ancestry or handicap/disability.

Additional District Title IX and Title VI information listed below can be accessed from the website at www.eastonsd.org:

- Policy #103 Nondiscrimination in School and Classroom Practices
- Policy #104 Nondiscrimination in Employment and Contract Practices
- Yearly Interscholastic Athletic Opportunities Disclosure Form

**KINDERGARTEN HOURS**

Full Day Program
Scheduled hours – 8:45 AM – 3:25 PM – Tardy as of 8:55 AM

Attendance

Your child will be expected to be in school daily!

If your child will be absent, please call the school office prior to the start of the day.

Absences

EASD requires that all students who are absent from school MUST have a written note from the parent/guardian within 72 hours of his/her return, stating the reason for the absence. If a written excuse is not received within the 72-hour time frame, the absences will be marked illegal. Excusable absences include: Illness, death in the family, and quarantine.

Schools will require a doctor’s excuse for a student who is absent more than three (3) consecutive days. If a note does not accompany your child upon his/her return, the absence will be recorded as illegal. Remember: doctor’s excuses are needed to return to school for strep throat, conjunctivitis, polio, diphtheria, impetigo and scarlet fever.

Tardy

If your child is tardy, a parent is required to accompany the child to the office when they arrive to school late. Tardiness also requires a note of explanation from the parent/guardian. If child arrives to school after the stated time, he/she will be marked “tardy”. Excessive tardiness will result in an illegal absence.

Family Vacation

Absences due to family vacation and trips are considered illegal and unlawful unless the family sends prior written notification to the principal. His/her office will send confirmation of the receipt of the note to the parent/guardian and teacher. In a given year, the amount of school time allowed for such trips shall not exceed five days consecutively or cumulatively per Board Policy.

MEDICAL INFORMATION
If your child should become ill during the school day, the school nurse or office staff will contact you. Such instances requiring you to pick-up your child may include but are not limited to:

- Fever
- Vomiting/Diarrhea
- Lice
- Pink eye
- Injury

If your child is sent home for one of the above reasons, re-admittance to school requires that the child is symptom free; experiencing no vomiting, diarrhea, or fever (without the aid of medication) for a period of twenty-four (24) hours from the time you were contacted.

**Administration of Medication to Children During School Hours**

The administration of prescription and/or over-the-counter medication to children during school hours should be avoided whenever possible. When unavoidable, the administration of medication to children during school hours **may occur only when the following conditions are met:**

ALL medications, both prescribed and over-the-counter, will be administered to children **only when hand delivered by an adult to the nurse’s office** in original container bearing the following:

- Physician’s name
- name of the medication
- Dosage instructions accompanied by an official, signed physician’s note
- **AND** parent/guardian authorization to administer medication form was completed.

In addition to the conditions described above, parents/guardians will be required to sign a waiver of liability form (Med 32a/82/84/95), available from the school nurses.

**MEDICAL EXAMINATIONS**
The School Code of the Commonwealth of Pennsylvania requires that all children in grades K, 6, and 11 be given a physical examination. All new entrants to the district must also provide a copy of current physical examination report. This is an important examination, the results of which are kept as a part of the school health record for each pupil.

Parents/guardians are urged to have this examination done by the family physician because he/she has a better knowledge of the child’s past history, and is in the best position to recommend immediate steps for remedial care that may be necessary.

However, if you do not have a family physician, your child may be scheduled for an examination with our school physician. Parental/guardian signature will be required for this examination. You are also encouraged to be present during the examination.

**Immunizations**

Pennsylvania State Law requires that ALL children have the basic immunizations in order to be allowed to enter school:

- 4 doses of **Tetanus** and **Diphtheria** (1 dose on or after the 4\(^{th}\) birthday)
- 4 doses of **Polio** (4\(^{th}\) dose on or after 4\(^{th}\) birthday and at least 6 months after previous dose given)
- 2 doses of **Measles** and **Mumps**
- 2 doses of **Rubella**
- 3 doses of **Hepatitis B**
- 2 doses of **Varicella** (chickenpox vaccine or history of disease)

If your child is exempt from immunizations due to medical reasons or religious belief, he/she may be removed from school during an outbreak.

**Health Services**
As required by Pennsylvania State law, vision, hearing, height and weight records are kept on each child. Any problems will be reported to parents/guardians. We will encourage parents/guardians to address the necessary concerns.

**Wellness Policy**

Easton Area School District Policy 246 focuses on Student Wellness. This policy establishes the district’s response to mandates from the Pennsylvania Department of Education and the United States Department of Agriculture. The Easton Area School District recognizes that student wellness and proper nutrition are directly related to a student’s physical well-being, growth, development, and readiness to learn. Therefore, this policy is in place to assist your child’s ability to take full advantage of the outstanding educational opportunities offered in the Easton Area School District.

The Easton Area School District does not support high-fat, high-sugar snacks and beverages in the school menu, vending machines, or classrooms. In order to follow the federal and state mandates we are requesting your cooperation in adhering to these guidelines.

The District recognizes that the primary responsibility for teaching your children good health habits and making healthy choices lies with their parents. However, the school district is your partner in this very important endeavor. We are aware that it is your choice to send any food you wish in your child’s lunchbox or snack bag. It is the responsibility of the district to make sure, to the best of our ability, that we assist all of our students in making healthy choices. Therefore, we ask that you follow the guidelines that are listed below.

1. **Food products are not to be sent to school for distribution for your child’s birthday.** If you wish to celebrate we recommend visiting the Dollar Store.

2. Requirements for events during the school year

<table>
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<th>Event</th>
<th>Requirements</th>
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<td>Halloween</td>
<td>Snacks and drinks from list below</td>
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<tr>
<td>Thanksgiving</td>
<td>Classroom teacher must give prior approval to all plans</td>
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</tbody>
</table>
### Winter Celebrations
Snacks and drinks from list below

### Valentine’s Day
Must be limited to sharing of cards – No Food Products

### Spring Celebrations
Classroom teacher must give prior approval to all plans

### End of School Year
Classroom teacher must give prior approval to all plans

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#### 3. Suggestions for snacks and beverages

<table>
<thead>
<tr>
<th>SNACKS</th>
<th>BEVERAGES</th>
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<tr>
<td>Fresh Fruit, Fruit Cup, Fruit Kabobs, Low-Fat Yogurt, Cheese</td>
<td>Water</td>
</tr>
<tr>
<td>Fresh Vegetables with low-fat dressing, Salsa</td>
<td>100% fruit juice</td>
</tr>
<tr>
<td>Raisins, Granola Bars, Mini-bagels, Baked Crackers</td>
<td></td>
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<tr>
<td>Pretzels, Popcorn, Baked Tortilla Chips</td>
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<tr>
<td>Fig Newtons, Animal Crackers, Goldfish</td>
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#### 4. Please be aware that many of our students have severe allergies to nuts, nut oils, and nut products. The Easton Area School District will make every reasonable accommodation to ensure a safe environment for students with such allergies.

It is the priority of the Easton Area School District to provide a safe and wholesome environment for all students and allow them to focus on their learning.

**BIRTHDAYS AND HOLIDAY CELEBRATIONS**

As a school district, we are trying to be more conscious about promoting a healthy lifestyle. In accordance to federal policy, all school districts are mandated to formulate a school health council and to develop regulation for encouraging healthy living as well as to abide by regulations and restrictions outlined in the federal guidelines.

You will receive a handout from your child’s teacher that describes the district procedures.

**Birthdays:**
The teachers will acknowledge the children on their special day. However, we **do not celebrate birthdays with food items. Please do not send your child to school with an edible birthday treat as they are not permitted and will not be served.**
Holiday and special parties:
Again, the food items will be limited. Please do not send any food items to school unless your teacher has specifically asked you to do so.

Please know there will be times that the teachers or the PTA will provide the children with a tasty treat but in an effort to be health conscious we are limiting the number of occasions when that occurs and the types of foods that are being served.

Distribution of Invitations
The distribution of invitations will be prohibited unless an invitation is being given to all girls in the class, all boys in the class, or to the entire class. In keeping with such a practice, it eliminates the misunderstandings or hurt feelings that tend to occur when an individual or groups of individuals are excluded.

COMMUNICATION
Open communication is the key to a successful and fulfilling kindergarten experience. When communicating with the school, please remember to include the student’s name, teacher, grade level and date.
The school requires an **Emergency Card** to be completed each year. This card requests the following telephone numbers:

1. **Home** Phone Number
2. **Work** Phone Number
3. **Emergency** Phone Number  
   (of a friend, relative, or neighbor)
4. **Email** – if available

All information taken at registration is put into the school’s computer. This information remains with the student throughout his/her school years. **IF THERE ARE ANY CHANGES** to the parents’/guardians’ work numbers, emergency number, health information, change of jobs, or change of parent/guardian, PLEASE **BE CERTAIN TO SEND A NOTE TO THE CHILD’S TEACHER** in order for this information to be updated.

**SCHOOL MESSENGER**

School Messenger is an automated phone-calling program designed to provide information to parents. Principals and other district administrators will personally manage the message system to make sure you receive only very important and timely calls. The main purpose of the system is to provide notification during **emergency** situations at school. The School Messenger system also allows for community outreach calls concerning upcoming special events such as state testing, end-of-the-year activities, or other important information parents need. Some EASD schools will be using the system for **attendance** calls as well. If you have further questions about how your child’s school will use School Messenger, please contact the building principal.

**Emergency Information**

Weather emergencies for closing, late starts, or early dismissals are broadcast over local radio and television stations as well as EASD website www.eastonsd.org. Provide current and accurate phone numbers and email addresses to receive weather and emergency information directly from the school district message system.
Parents/guardians can also tune to one of the following for information: 790 AM; 99.9 FM. or television station WFMZ 69. *(Sign-up for WFMZ school closing alerts.)*

Visit us on the web at: [www.eastonsd.org](http://www.eastonsd.org) for school closings, early dismissals and other announcements.

In the event that schools are closed or dismissed early due to an emergency situation such as weather, it is the parent’s responsibility to have an alternative plan in place for their child including having an adult present at the bus stop to pick up the child as per school district policy and transportation guidelines.

Note that announcements will be made as **“EASTON AREA SCHOOL DISTRICT”**, and NOT as individual schools.

* * * *

**TRANSPORTATION**

For your information, the following instructions have been given to School Bus Drivers with regard to Kindergarten students transported by District School buses.

1. Drivers are required to discharge Kindergarten students *only at designated bus stops*.

2. It is *required* that parents/guardians or designee meet the kindergarten students at the bus stop and escort them home. Please
be advised that parents should be at the bus stop **10 minutes** prior to
designated arrival time.

3. Drivers are instructed that **NO** Kindergarten student is to be left at
the bus stop unless a parent/guardian or designee is in attendance.

If a parent/guardian or designee does not meet kindergarten student,
the driver is instructed to return to the school with the student. **It
now becomes the parent’s/guardian’s responsibility to pick up the
student(s) at the school.**

If the parent/guardian chooses to designate another adult to
pick up the child at the bus stop, the parent/guardian **must
complete a form**, which is available in the school office,
stating the name, address, phone number, etc., of the person
who will be responsible for picking up the student at the bus
stop.

4. If your child will be attending daycare, an alternate busing
form **must** be completed.

5. Parents/guardians should be aware that the District’s responsibility
to the kindergarten students for transportation purposes ends when
the students are discharged at the bus stop and the parents/guardians
take charge.

**Please make sure you are at the bus stop to meet your child!**

**Your help and cooperation are appreciated!**

---

**Notice of Video/Audio Surveillance on School Buses**

The use of a video and/or audio recording is intended to assist the
administration, contractors, and/or drivers in observing behavior, preventing
violation of bus rules, school rules, regulations, district policies, and
Pennsylvania or federal laws, and utilizing and/or dispensing such surveillance
when required for disciplinary, civil, and/or criminal matters.
As provided for in District Policy No. 816, video and/or audio recorders may be placed on any and all buses operated by or on behalf of the District. All students may be subject to being videotaped and/or audiotaped on the school bus at any time, including, but not limited to when buses are used for transport to and from school, for school fieldtrips, or any school related activities such as athletic events and extra-curricular activity trips.

The video/audio media are intended for use with respect to issues relating to safety and behavior on the bus and at school. Video/audio media are not intended for general viewing by a student, employee, parent/guardian, or public and shall not be made available for general viewing purposes, unless required by law or court order.

**Visitor’s Pass**

Upon arrival to the school you must
- Show photo ID
- State the purpose of your visit
  - Sign in
- Receive and wear a visitor pass
  - Sign out when leaving

**ACT 153-SCHOOL VOLUNTEER PROCEDURES**

The Easton Area School District (District) wants to thank you for considering volunteer service in our District. The District greatly appreciates your willingness to assist us in the implementation of our many programs, which benefit our students!

Due to the passing of Act 153 and through recent amendments to the law, a school volunteer who is responsible for the welfare of children OR has direct volunteer contact with children because he/she provides care, supervision, guidance or control of children...
AND has routine interaction with children is required to provide the school principal with the following information prior to beginning service as a volunteer in the District:

- Pennsylvania State Police Report of Criminal History
- Pennsylvania Department of Human Services Child Abuse Clearance
- Federal Bureau of Investigation (FBI) Criminal History Record - The Act 153 law requires public school volunteers to complete the Federal Bureau of Investigation (FBI) background check through the Department of Education portal.
- Tuberculin Testing Results - Due to Pennsylvania School Code Section 23.44

Notes:

The FBI clearance is waived for anyone who has been a resident of Pennsylvania for the last ten (10) years.

Effective July 25, 2015, the fees to apply for the Pennsylvania State Police Report of Criminal History and the Pennsylvania Child Abuse clearance have been waived for volunteers only.

The tuberculin test is required for volunteers who have more than ten (10) hours per week direct contact with students. Volunteers who have less than ten (10) hours per week direct contact with students can either submit proof of a negative tuberculin skin test or a statement from a medical provider that the person is free of or considered low-risk for communicable tuberculosis.

If you already possess any of the three (3) aforementioned clearances, they can be accepted by the District if dated within one year.

In order to assist you in becoming an Approved Volunteer in the District, links to apply electronically for the volunteer clearances, an Approved Volunteer Application form and District policies #916 School Volunteer, #907 School Visitor and #806 Child Abuse have been listed below. Note: The option of mailing a hardcopy submission is available for the Pennsylvania Police Background and the Pennsylvania Child Abuse History clearance; addresses are located on each form.
Leaving School Early

If a student must leave school early, a note from the parent/guardian MUST be given to the school the morning of the date in question. ONLY the principal or designee may grant permission for a student to be dismissed. The parent/guardian must come into the office, show Photo ID, and sign the child out.

Moving – Leaving School

It is imperative to keep the school informed of your current address and phone numbers. If you are moving, you must contact the school office immediately to complete the appropriate forms.

Elementary schools are assigned based on demographic areas. You must attend the school assigned to your neighborhood. No special permission to attend an alternate school will be granted.

Moving within District - If you are moving to the attendance area of another school within the Easton Area School District, you must notify the school office and provide a lease or mortgage statement. Once the secretary has received the lease or mortgage statement, the secretary will notify the new school. The new school will contact you with the start date, teacher name, and transportation information. The start date will be within 48 hours of a complete registration. When you have received two bills, you must provide the secretary with a copy of each.

Moving out of District – if you are moving out of the Easton Area School District attendance area, you must notify the school office, provide them with your new address, the school our child will be attending, and request a Transfer Card. This is needed to register at the new school district. The school office will contact the teacher(s) to ensure that all personal and school materials are returned.
### ELEMENTARY EARLY DISMISSAL SCHEDULE 2018-2019

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
<th>Reason</th>
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</thead>
<tbody>
<tr>
<td>November 21, 2018</td>
<td>Wednesday</td>
<td>8:45 a.m. - 12:25 p.m.</td>
<td>Thanksgiving Break begins</td>
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<tr>
<td>December 17-20, 2018</td>
<td>Mon. – Thurs.</td>
<td>8:45 a.m. - 12:25 p.m.</td>
<td>Parent Conferences</td>
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<tr>
<td>December 21, 2018</td>
<td>Friday</td>
<td>8:45 a.m. - 12:25 p.m.</td>
<td>Winter Break begins</td>
</tr>
<tr>
<td>May 29, 2019</td>
<td>Wednesday</td>
<td>8:45 a.m. – 12:25 p.m.</td>
<td>Last days of school</td>
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<tr>
<td>May 30, 2019</td>
<td>Thursday</td>
<td>8:45 a.m. – 12:25 p.m.</td>
<td>Last days of school</td>
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<tr>
<td>May 31, 2019</td>
<td>Friday</td>
<td>8:45 a.m. – 12:25 p.m.</td>
<td>Last days of school</td>
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<tr>
<td>June 3, 2019</td>
<td>Monday</td>
<td>8:45 a.m. – 12:25 p.m.</td>
<td>Last day of school</td>
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**Session attendance may be altered due to snow**

When possible, advance notice of any change will be sent home with students or disseminated by the EASD School Messenger.

We realize that this is a change in your schedule, and arrangements for childcare will need to be adjusted. Please call your child’s school office if you have any questions regarding the schedule.

**NOTE:** All dates are subject to change depending on snow/weather related cancellations throughout the year.
# ADOPTED 01/23/18

## EASTON AREA SCHOOL DISTRICT
### SCHOOL CALENDAR FOR 2018 - 2019

<table>
<thead>
<tr>
<th>AUGUST</th>
<th>SEPTEMBER</th>
<th>OCTOBER</th>
<th>NOVEMBER</th>
<th>DECEMBER</th>
<th>JANUARY</th>
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</thead>
<tbody>
<tr>
<td>14 to 16 - New Teacher</td>
<td>3 – Labor Day - No School</td>
<td>08 – Columbus Day</td>
<td>09 - Teacher In Service</td>
<td>17 – End of 2nd Marking Period Grades 6 - 12</td>
<td>07 to 18 - Keystone Exams</td>
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<tr>
<td>21 to 23 - Teacher In Service</td>
<td></td>
<td>31 – End of 1st Marking Period Grades 6 - 12</td>
<td></td>
<td>19 – End of 1st Trimester Grades K - 5</td>
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<tr>
<td>No School for Students</td>
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<td>22 to 26 – Thanksgiving Break - No School</td>
<td></td>
<td>24 to 01/01 - Winter Break - No School</td>
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<tr>
<td>27 – First Day of School for Students K-12</td>
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<td>27 – End of 1st Trimester Grades K - 5</td>
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<td>31 – No School</td>
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**SEPTEMBER**

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**OCTOBER**

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* The last four (4) student days will be Early Dismissals for students *

*** Teacher In Service day 02/15 may be utilized as Early Dismissal for Students **

### TOTAL NUMBER OF SCHOOL DAYS FOR STUDENTS - 180

### TOTAL NUMBER OF SCHOOL DAYS FOR TEACHERS - 186

- Thanksgiving break commences as of the close of school on November 21, 2018
- Winter break commences as of the close of school on December 21, 2018
- Spring break commences as of the close of school on April 17, 2019

1/24/2018

**2018-19 Calendar_180124_Adopted**